



CITY OF PACIFIC GROVE

Waiver Application for Recycling and/or Organic Waste Collection Services

By submitting this form, you acknowledge it is an application to waive recycling and/or organic waste collection requirements and that submission of this form does not guarantee approval of a waiver.

An application submission indicates you understand the requirements of Pacific Grove Municipal Code Chapter 9.16 Solid Waste, Chapter 9.17 Reduction of Short-Lived Climate Pollutants, SB 1383, and that you believe you meet at least one (1) of the [criteria for waiver eligibility](#).

Submit completed applications to the Public Works Department via:

- Email: pwdadmin@cityofpacificgrove.org with the subject line “SB 1383 Waiver”
- In person: City Hall Front Desk
300 Forest Avenue, Pacific Grove CA 93950

All required (*) fields must be completed and all documentation must be submitted with this form, or applications will be voided.

Site Information

*Organization Name:	
*Property is a: Business Multifamily Residence Dwelling (MFR; 5 or more dwelling units)	*Business Sector: Automotive Services Convenience Store or Gas Station Education Faith-based Organization Grocery Store Hotel/Hospitality Landscaping/Gardening MFR Office-based Service Restaurant Retail Venue/Event Space Other If other, please specify: _____
*Physical Location:	
Mailing Address (if different):	
*Responsible Party Name (i.e. property owner, business owner):	
*Email:	
*Phone Number:	

Waiver Information

*This site is requesting a waiver for:	Compost Service Both Compost and Recycling Service	Recycling Service
*Type of waiver requested:	De Minimis	Physical Space

*Briefly explain reason(s) waiver is requested:

*Provide an estimate of the amount of waste generated on a weekly basis at your facility, including proportions of recyclables and organic materials (e.g. provide information on the weekly garbage service at your facility, and estimated volumes of trash, recyclables, and organic material produced.

*Please attach documentation relevant to your waiver request. Documentation may include:

De Minimis:

- Photo(s) of contents of the waste container, with bags opened and contents displayed.
- Explanation of why business may qualify for a minimal generation waiver, including types of materials generally disposed in garbage and/or why business does not produce a significant quantity of organics (food scraps, food soiled paper, plant debris) and/or recyclable materials.

Acceptable thresholds are listed below:

Amount of Total Solid Waste (trash, recyclables, organic waste combined)	Threshold to Qualify for De Minimis Waiver
Less than 2 cubic yards of total weekly service	Generate no more than 10 gallons of organic materials and/or recyclable materials per week
2 or more cubic yards of total weekly service	Generate no more than 20 gallons of organic materials and/or recyclable materials per week

Physical Space:

- Photo(s) of the space or enclosure showing the limitations that prevent the site from adding the required service.
- Information or correspondence from the garbage/recycling hauler about the lack of adequate space to add recycling or compost/organics collection.
- Letter and/or drawings from a licensed architect or engineer justifying why the space cannot accommodate containers for the recycling or organics collection.
- Explanation of why decreasing size of garbage and/or recycling containers to accommodate the smallest cart of compost/organics collection service is not an option.
- Explanation of why shared collection service with nearby businesses is not an option.

Acknowledgment

I certify under the laws of the State of California that the information provided on this form is true and correct to the best of my knowledge. I understand this information may be verified by an on-site visit or other investigation and is up for review at least once every five (5) years. I hereby authorize the City of Pacific Grove or their designee to inspect the physical location listed or otherwise investigate the above for the purpose of determining compliance with the Solid Waste Ordinance, Short-Lived Climate Pollutants Ordinance, and SB1383.

I agree

Full Name of Applicant:	
Date:	

For City Staff Use Only:

Date Received: _____	Reviewed By: _____	Site Visit: Yes No Date of Visit: _____
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Waiver Approval

De Minimis (recyclable materials)	Physical Space (recyclable materials)
De Minimis (organic materials)	Physical Space (organic materials)

Waiver Approval Date: _____

Notes/Comments:

Waiver Denial

Waiver Denial Date: _____

Reason for Denial: